

**S.R.K.R. ENGINEERING COLLEGE (AUTONOMOUS)
CHINNA AMIRAM, BHIMAVARAM-534204**

CIRCULAR

Date: 01-06-2018

All the members of the Internal Quality Assurance cell are hereby informed to attend the meeting to be held on 04-06-2018 at 11.00 A.M. in the Principal's chamber, Administrative Building.

Agenda:

1. To discuss about previous meeting action taken report
2. Preparation of Academic Schedule
3. To design the syllabus for 2018-19
4. Awareness program on Research
5. Empowerment activities for first year students
6. Any other item

G.P.S.J. —

Principal & Chairman IQAC
PRINCIPAL
S.R.K.R. Engineering College
(Autonomous)
China Amiram, Bhimavaram-534 204.

CC to:

1. All the members of IQAC
2. Office File

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Date: 04-06-2018

A meeting of the Internal Quality Assurance Committee is conducted on 04-06-2018 at 11-00 A.M in the Meeting Hall of Administrative Building near Principal's Chamber.

S.No.	Members Present
01	Dr. G.P. Saradhi Varma, Principal, Chairman
02	Sri S.R.K.Nishanth Varma, C.E.O. SRKREC
03	Dr. K.V. M.Krishnam Raju, Prof. & In-charge Aca. Affairs, Coordinator IQAC
04	Dr. K.V.S.N.Raju, Vice-Principal (A)
05	Dr. M. Jagapathi Raju, Prof. & Head Civil
06	Dr. G.V. Padma Raju, Prof. & Head C.S.E.
07	Dr. P.V. Rama Raju, Prof. & Head E.C.E.
08	Dr. P. Kanta Rao, Prof. & Head E.E.E.
09	Sri K. Srinivas, Assoc. Prof.& In-charge I.T.
10	Dr. K. Brahma Raju, Prof. & Head Mech. Engg.
11	Dr. V.Vasudeva Murthy, Prof. & Head Engg. Maths
12	Dr. K.V. Ramana Murthy, Prof. & Head Engg. Physics
13	Dr. K. Anji Reddy, Prof. & Head Member Engg. Chemistry
14	Dr. P.A.R.K.Raju, Prof., Dean R& D
15	Dr. BH. V. R. K. Raju, Prof. & Dean Evaluation
16	Dr. K. Suresh Babu Prof., Dean Faculty & Ext. Aff.
17	Dr. I. Hemalatha, Assoc. Prof. & In charge P.G. Cell
18	Sri V.K. Viswanadha Raiu, Assoc. Prof. and C.F.O. Alumni Member
19	Sri. K. Ramalinga Raiu, Sr. Tech. Manager, HP., India
20	Sri M. S. Varma, C.E.O., Maharshi Software Company

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1. Agenda : To discuss about previous meeting action taken report
Resolution: all the members are approved the previous meeting action taken report

2. Agenda : Preparation of Academic Schedule
Resolution: It is resolved to prepare academic Schedules and disseminate to the stake holders.

3. Agenda : To design the syllabus for 2018-19
Resolution: The curriculum feedbacks received from stake holders were discussed in the meeting. The existing syllabus was revised and new courses are introduced.

4. Agenda : Awareness program on Research
Resolution: It is resolved to conduct FDP (1 No.) & Workshop (1 No.) on research activities.

5. Agenda : Empowerment activities for first year students.
Resolution: It is resolved to conduct induction program for first year students.

6. Agenda : Any other item
Resolution: It is resolved to organize 05 workshops/seminars/conferences.



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Action Taken Report for meeting dated on 04.06.2018

S. No.	Plan of Action	Action taken
01	Preparation of Academic Schedule	Academic calendar is prepared
02	To design the syllabus for 2018-19	Prepared the syllabus for Academic year 2018-19 based on the curriculum feedback.
03	Awareness program on Research	1. Research methodology and statistical analysis, Chief Guest by Dr. A. Venu Gopal, Professor, NIT Warangal, Telangana Sponsored by AICTE-ISTE on 09 th to 14 th July 2018. 2. Introduction to intellectual Property Rights (IPR) & how to File Patent” by Mr.Y. Naresh Kumar Reddy, Associate Director Prometheus Patent Services Pvt.Ltd, Hydereabad & Mr. P.Satya Pavan, Patent Engineer, Prometheus Patent Services Pvt.Ltd, Hyderabad on 12-07-2018.
04	Empowerment activities for first year students	Conducted induction program for first year students on 16.07.2018 to 25.07.2018: Youth Empowerment Skills Program & Induction Training, Innovation Training Program, International Education Program, Training & Placement Program, Research & Development Program
05	Any other item	1. Workshop on Vehicle Designing and Development on 05/06/2018 to 20/06/2018. 2. Seminar on the Importance of establishing of IEI by Mr. Sudheep Chakravarthy, IEI, Kolkata – 02/07/2018. 3. A Two-day workshop on “Additive Manufacturing” on 13.07.2018 to 14.07.2018. 4. Workshop on Machine Learning Evolve Predictive Data Analytics - 23-07-2018 to 28-07-2018.



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