

**S.R.K.R. ENGINEERING COLLEGE (AUTONOMOUS)
CHINNA AMIRAM, BHIMAVARAM-534204**

CIRCULAR

Date: 16-02-2019

All the members of the Internal Quality Assurance cell are hereby informed to attend the meeting to be held on 20-02-2019 at 11.00 A.M. in the Principal's chamber, Administrative Building.

Agenda:

1. Discuss about previous meeting action taken report
2. To enhance the quality in Teaching and learning process
3. To discuss collection of curriculum feedbacks from stakeholders
4. To discuss about requirements to organize AICTE SIH as a Nodal Centre
5. To discuss about academic audit
6. Any other item

G.P. S. J. —

Principal & Chairman IQAC
PRINCIPAL
S.R.K.R. Engineering College
(Autonomous)
China Amiram, Bhimavaram-534204.

CC to:

1. All the members of IQAC
2. Office File

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Date: 20-02-2019

A meeting of the Internal Quality Assurance Committee is conducted on 20-02-2019 at 11-00 A.M. in the Meeting Hall of Administrative Building near Principal's Chamber.

S.No	Members Present
01	Dr. G.P. Saradhi Varma, Principal, Chairman
02	Dr. M. Jagapathi Raju, Prof. & Head Civil
03	Dr. K.V.M.Krishnam Raju, Prof. & In-charge Aca. Affairs, Coordinator IQAC
04	Dr. G.V. Padma Raju, Prof. & Head C.S.E.
05	Dr. P. Kanta Rao, Prof. & Head E.E.E.
06	Dr. K. Brahma Raju, Prof. & Head Mech. Engg.
07	Dr. V. Vasudeva Murthy, Prof. & Head Engg. Maths
08	Dr. K.V. Ramana Murthy, Prof. & Head Engg. Physics
09	Dr. P.A.R.K.Raju, Prof., Dean R& D
10	Dr. BH. V. R. K. Raju, Prof. & Dean Evaluation
11	Dr. K. Suresh Babu Prof., Dean Faculty & Ext. Aff.
12	Dr. I. Hemalatha, Assoc. Prof. & In charge P.G. Cell
13	Sri V.K. Viswanadha Raiu, Assoc. Prof. and C.F.O. Alumni Member
14	Sri M. S. Varma, C.E.O., Maharshi Software Company

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1. Agenda: Discuss about previous meeting action taken report
Resolution: Discussed and approved the previous meeting action taken report.

2. Agenda: To enhance the quality in Teaching and learning process
Resolution: It is resolved to perform the continuous monitoring of class work and syllabus coverage by Head of the Departments concerned.

3. Agenda: To discuss collection of curriculum feedbacks from stakeholders
It is resolved to collect the curriculum feedbacks from students, faculty, alumni, employers etc.

4. Agenda: To discuss about requirements to organize AICTE SIH as a Nodal Centre
Resolution: It is decided to identify necessary requirements and make arrangements for smooth organizing of AICTE Smart India Hackathon.

5. Agenda: To discuss about academic audit.
Resolution: It is resolved to conduct department wise academic audit.

6. Agenda: Any other item
Resolution: It is resolved to organize 05 workshops/seminars/conferences/FDPs/Training Programs.



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Action Taken Report for meeting dated on 20.02.2019

S. No	Plan of Action	Action taken
01	To enhance the quality in Teaching and learning process	Internal inspections are conducted by the HODs
02	To discuss about requirements to organize AICTE SIH as a Nodal Centre.	Prepared the necessary requirements for smooth organizing the AICTE SIH.
03	To discuss collection of curriculum feedbacks from stakeholders	Department wise collected the feedback from various stakeholders
04	To discuss about academic audit	Conducted Department wise audit.
05	Any other item	<ol style="list-style-type: none">1. Workshop on Innovations in Materials and Manufacturing – 01/03/20192. FDP on Internet of Things organized from 18/03/2019 to 23/03/20193. A Two-Day International Conference on Applied Science & Technology (ICAST-2019) –27/03/2019 to 28/03/20194. Stanford University-University Innovation fellows-Six Weeks Online Training Program on Design Thinking by D-School-Stanford University, Sanfransisco, USA –19/03/2020 to 23/03/2020.



G.P. S. J. —

**PRINCIPAL & Chairman IQAC
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